***RUSTAMJI INSTITUTE OF TECHNOLOGY***

**(Affiliated to Rajiv Gandhi Proudyogiki Vishwavidyalaya, Bhopal,**

**Approved by All India Council for Technical Education, New Delhi &**

**Recognized by Directorate Technical Education, M.P. Bhopal)**

**BSF Academy, Tekanpur, Gwalior – 475 005 (M.P.)**

**Tel.:- (07524) 274320 e mail: rjit\_bsft@yahoo.com**

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**APPLICATION FORM**

**(For the post of Assistant Professor: Adv. No. 03/2025)**

(To be filled up by the Candidate in his/her own handwriting)

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**Draft No. ………………………………. Dated…………………….. Amount Rs. 500/-**

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Recent Passport Size Photograph

1. **Full** **Name** : -----------------------------------------

**(In English Block letters)** -----------------------------------------

2. **Mother’s Name** : -----------------------------------------

3. **Father’s/Husband Name**: -----------------------------------------

4. **Date & Place of Birth: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Age on \_\_\_\_ 2025 \_\_\_\_\_\_\_ Year \_\_\_\_\_ Month \_\_\_\_\_ Days**

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5. **Aadhaar No**

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6. **PAN. No.**

7. **Nationality** : ---------------------------------------------

8. **Marital Status (M/S/W/D)** : ---------------------------------------------

9. **Category (GEN/SC/ST/OBC)** : ---------------------------------------------

10. **Religion** : ---------------------------------------------

11. **Address for Correspondence** : ---------------------------------------------

---------------------------------------------

12. **Telephone Nos.** : ---------------------------------------------

**Mobile**------------------------------------

13. **E-Mail** : ---------------------------------------------

14. **Is your relative serving in RJIT** : (Yes/No) Name: -----------------------

**(if yes give details**) : Designation : -----------------------

Relation : -----------------------

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15**. (A)** Academic **Qualifications** :

**(Please mention details from Matric/Higher secondary level onwards, attested copies of certificates, mark sheets should be enclosed in chronological order)**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **S.**  **No.** | **Degree/**  **Certificate** | **Discipline Subject** | **Name of University/ Board** | **Passing Year** | **Division with %** | **Encl**  **No.** |
| **I** | **II** | **III** | **IV** | **V** | **VI** | **VII** |
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15**. (B)** **For Ph.D. Degree certificates in the relevant branch.**

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| --- | --- | --- | --- | --- |
| **Topic** | **Discipline** | **Name of University/ Institute** | **Year**  **of Award** | **Encl**  **No.** |
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16. **(A) Teaching Experience:**  Assistant Professor Level

|  |  |  |  |  |  |  |  |  |  |
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| **S.**  **No.** | **Name of the Institute** | **Post held** | **Nature of Appointment**  **Regular/**  **Ad-hoc** | **Pay Scale** | **Pay drawn** | **From** | **To** | **Total Period**  **----------**  **(Years/ Months&**  **Day)** | **Encl No.** |
| **I** | **II** | **III** | **IV** | **V** | **VI** | **VII** | **VIII** | **IX** | **X** |
|  |  |  |  |  |  |  |  |  |  |
| **Total Teaching experience.** | | | | | | | | | |

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**Note :-**(i) Provide Appointment letter with pay scale & designation, relieving letter (wherever applicable),and experience certificate for each appointment.

(ii) Guest faculty for any duration and Ad-hoc service for a period of less than one year should not be mentioned, these will not be counted in experience.

16. **(B) Industrial Experience**

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| **S.**  **No.** | **Name of the Industry** | **Post held** | **Pay Scale** | **Pay drawn** | **From** | **To** | **Total Period**  **----------**  **(Years/ Months&**  **Day)** | **Encl No.** |
| **I** | **II** | **III** | **IV** | **V** | **VI** | **VII** | **VIII** | **IX** |
|  |  |  |  |  |  |  |  |  |
| **Total Industrial experience** | | | | |  |  |  |  |

**Note: -** Provide Appointment letter with pay scale & designation, relieving letter (wherever applicable) and experience certificate for each appointment.

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17. Details of successful Ph.D. guided as supervisor / Co-Supervisor:- (if any)

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| **S.**  **No.** | **Name & address of the candidate**  **of the Students** | **Enrollment No.** | **Subject** | **Title of the Thesis** | **Name of the Guide(s)** | **Name of University** | **Encl No.** |
| **1** |  |  |  |  |  |  |  |
| **2** |  |  |  |  |  |  |  |

**Note:-** (i) Notification/ proof of successful Ph.D. Guided as supervisor/Co-supervisor.

(ii) Attached separate sheet of Ph.D. guided as supervisor/Co-supervisors in prescribed

format.

18. Details of research publications in SCI journals / UGC / AICTE approved list of journals. Mentioning complete details about the publications and also the copy of 1st page of each of the publication.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **S.**  **No.** | **Title** | **Name of**  **Journals** | **Indexed In**  **(SCI, UGC,**  **AICTE** | **ISSN/ ISBN No.** | **Whether peer Reviewed Impact factor, if any** | **No. of**  **Coauthor** | **Encl No.** |
| **1** |  |  |  |  |  |  |  |
| **2** |  |  |  |  |  |  |  |
| **3** |  |  |  |  |  |  |  |
| **4** |  |  |  |  |  |  |  |
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**Note :-** Attach a separate sheet of publication wherever necessary in prescribed format.

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| --- | --- |
| 19. Number of book published | Text Book : Others : |

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| --- | --- | --- | --- | --- | --- |
| **S.**  **No** | **Title of the Book** | **Text Book/ others** | **Publication House** | **No of Co-authors** | **Name of Co-authors** |
|  |  |  |  |  |  |

**Note :-** Attach a separate sheet of books wherever necessary in prescribed format.

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20. Mention Membership of committee:-

1. Approval Committee of AICTE/UGC/University/other
2. Accreditation Committee of NBA/NAAC/other
3. Vigilance Committee of AICTE/UGC/University/other
4. Selection Committee as Member/Chairman
5. Any other high-level Committee (Mention details) (Separate sheet may be enclosed)

21. Administrative & communicative services (e.g. Dean/Vice-Principal/Principal/Hostel Warden/HOD/PIC/ Chairman BoS or Examination Committee/Self Development programme for community services)

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| **S.**  **No** | **From** | **To** | **Position held** | **Responsibilities** |
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22. Any Other Achievement:-

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| --- | --- | --- |
| **S.**  **No.** | **Particular** | **Encl No.** |
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23. Are there are any criminal or civil cases pending against you in any court of law in India or abroad or have you ever been convicted by any Civil/Criminal court in India or abroad : YES/NO

*[In case of Yes copies of relevant documents and rulings in favour or disfavor may be attached for reference]*

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24. Is/are there any Departmental enquiry (ies) and/or preliminary enquiry(ies) pending against you and/or you have been penalized resultant to any Departmental enquiry(ies) : YES/NO

*[In case of Yes copies of relevant documents and rulings in favour or disfavor may be attached for reference]*

25. Name & Address of two persons (not related by blood or marriage) to whom confidential reference could be made:-

Note: They should be in a position to report the suitability of the position you are seeking now.

|  |  |
| --- | --- |
| 1  E-mail :  Mobile No. : | 2  E-mail :  Mobile No. : |

26. State clearly how you deserve for the post of Assistant Professor in respect of qualification, experience and other requirement of this advertisement (Max. 250 words, use separate sheet)

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**DECLARATION**

I declare that the entries made in this form S. No. (1) to (26) are true and correct to the best of my knowledge and belief.

Date :- \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Place : \_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Signature of the Candidate)

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**Summary of Encl:-**

|  |  |  |  |
| --- | --- | --- | --- |
| S.No. | Proof of essential Qualification | Enclosures | |
| From | To |
| 1 | Bachelor’s, Master’s and Ph.D. Degree certificates in the relevant branch. |  |  |
| 2 | Notification/proof of successful Ph.D. Guided as supervisor/Co-supervisor (if any) |  |  |
| 3 | Provide a separate list of research publications in SCI journals/UGC/AICTE approved journals, mentioning complete details about the publications and also the copy of 1st page of each of the publication. |  |  |
| 4 | Certificate of experience in teaching/research/industry, as per para 2.25 of AICTE notification New Delhi 1st March 2019.  [Provide Appointment letter with pay scale & designation, relieving letter (wherever applicable),and experience certificate for each appointment] |  |  |
| 5 | Appointment letter and experience certificate.  [Provide Appointment letter with pay scale & designation, relieving letter (wherever applicable),and experience certificate for each appointment] |  |  |
| 6 | Number of book published Text Book |  |  |
| 7 | Administrative & communicative services experience |  |  |
| 8 | Any Other Achievement |  |  |

I \_\_\_\_\_\_\_\_\_\_\_\_\_\_ have fully gone through the application form for the post of **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** I have attached all the essential documents for qualification as per AICTE Notification dated 01st March 2019.

I understand that, if any of the essential documents/conditions are not found in order, my candidature for the post may be rejected.

(Signature of the Candidate)

**NO OBJECTION CERTIFICATE**

Ref. No. ----------------------------------- Dated -------------------

Certified that Mr/Mrs/Ms/Dr ------------------------------------------------------ is working as ------------------------------------- in the Deptt of ---------------------------------- at -------------------------------------- (Name of the Institution) as regular/permanent/temporary employee since -------------------------------------- Institution has no objection in forwarding his/her application for the post of ------------------------------------------- at RJIT, Tekanpur. If selected, he/she will be relieved as per norms.

Signature & Seal of the Head of the Institution